

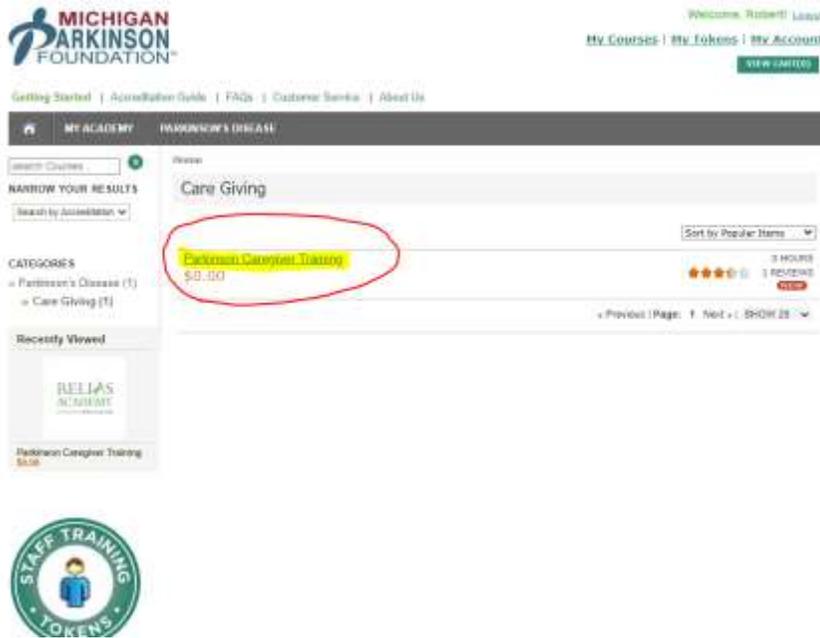
1. Click the link to MPF's Caregiver Training <https://michiganparkinsonfoundation.academy.reliaslearning.com/>
2. Click **"Login"** in the upper right corner of the screen (See image below)



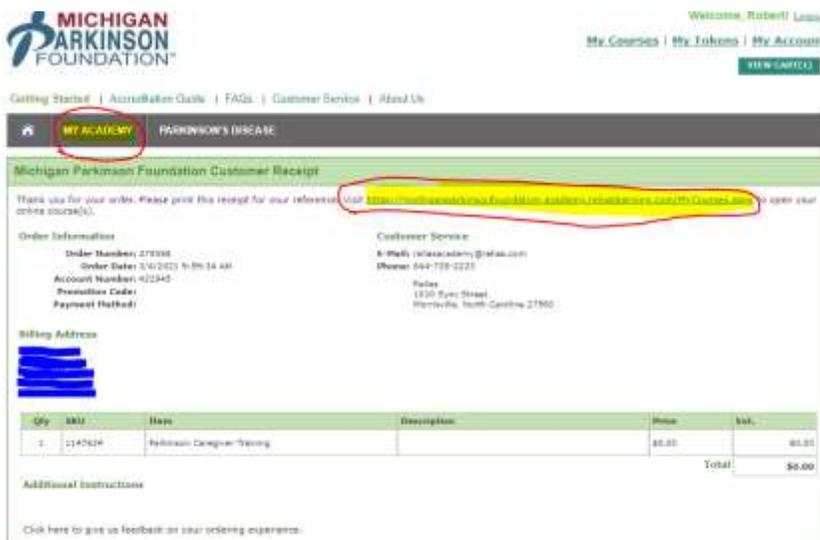
3. In the middle of the screen you should see a link in red that says, **"Click Here to Create your free Account."** Click that link, and from there fill out information and click **register**.
***If you are already registered with Relias, login on the left side of the screen then proceed to step 4.*
4. After clicking register it should direct you back to the main Michigan Parkinson Foundation screen. From there, hover your mouse over the **"Parkinson's Disease"** tab and click **"caregiving"** from the drop down. (See image below)



- Click **"Parkinson Caregiver Training"** in the middle of the screen (see image below)



- Click **"add to cart"** then click **"checkout."** This will take you to secure checkout where you will have to put in billing address, **you will NOT be charged for anything** this is simply how the process works, you will not be asked for any payment information.
- After done filling out your billing address. Click **"proceed to next step"**.
- You should see the total as \$0.00, click **"submit order"** this will give you a receipt. To go to the course, click the link in the receipt OR you can hover over **"My Academy"** and click **"My Courses"** (see image below)



- Click **"enter course"** to proceed to the training 😊
****Once started, if a video does not pop up for you, make sure you do not have the pop-ups blocked by your internet browser. You can turn this off by clicking the tiny box with a red x that's on the top right side of your internet browser under the "minimize" and 'X' at the top of the page.**